

# HIGHER LEVEL TEACHING ASSISTANT

## Partnership of Catholic Schools



**St Mary's Catholic Primary School**  
Bungalow Rd, Edlington  
DN12 1DL

**Part Time**

**Permanent**

### Required September 2026

Application forms can be requested, and should be returned to the school by emailing

[Sarah.cashmore@francisxavier.co.uk](mailto:Sarah.cashmore@francisxavier.co.uk)

Our school is committed to safeguarding and promoting the welfare of children. This post involves working with children and therefore if successful you will be required to apply for a Disclosure and Barring Service records check at an enhanced level.

Further information about the Disclosure Scheme can be found at [www.gov.uk/disclosure-barring-service-check](http://www.gov.uk/disclosure-barring-service-check)

We are committed to the equality of opportunity in the services provided to customers and all aspects of employment. Our recruitment policies, procedures and practices enable all applicants to be considered on merit and ability to do the job. We will make reasonable adjustments, in line with the Equality Act, for disabled applicants if these are needed.

**Closing Date:** Monday 22<sup>nd</sup> June 2026, 9am

**Interviews:** Thursday 25<sup>th</sup> June 2026

The Governing Body is fully committed to safeguarding and to promoting the welfare of children and applicants will undergo child protection screening appropriate to the post, including checks with past employers. The role is exempt from the Rehabilitation of Offenders Act 1974 and therefore candidates will be subject to an enhanced DBS certificate, the role is engaged in regulated activity and will therefore require a children's barred list check. Shortlisted Applicants will be required to complete a self-disclosure

### Salary Range: Grade 7, Point 12 (£23,543)

Term-time +5 days

35 hours per week

The children, staff and governors of our schools would like to appoint a Higher Level Teaching Assistant to join our team

### Requirements:-

- Be an excellent support to the class teacher and pupils
- Flexible to work across the family of schools as and when needed
- Support fully our Catholic ethos, vision and values
- Demonstrate a passion for learning and be a practitioner that others can be inspired by
- Possess excellent communication and interpersonal skills with parents and other stakeholders
- The ability to inspire and challenge pupils to reach their full potential
- Have high expectations regarding pupils' progress, achievement and behaviour
- Will be committed, energetic flexible, hardworking and well organised!
- Committed to achieving the best outcome for every child
- Committed to their own continuing professional development
- Prepared to engage actively and fully with the wider life of school and the development of others
- A proven track record of delivering high quality interventions
- Able to plan independently and adapt planning and teaching to meet the needs of pupils
- Able to cover classes for staff absences, PPA and managerial time

We warmly welcome applications from all sectors of the community.