

Working from Home

We are committed to ensuring the very best outcomes for children and we are concerned that when individuals or 'bubbles' are required to self-isolate, that this may be detrimental to the wellbeing and the educational progress of children. We wish to work with you to support your child in accessing their lessons and schoolwork from home. We are putting in place a scheme for the loan of digital devices and a package of online tools for the delivery of remote education; using Microsoft Teams and Office365, as well as several additional online learning platforms.

The school web site equally has a wealth of all the information you need to get your child online and access their lessons. There are also videos, help guides and links for you to access all the resources.

How will remote teaching work?

Teachers will be delivering lessons from their classrooms or from home through Microsoft Teams Video. These will be accessible from home, via the Microsoft Teams app. This is installed on their school computer if you have a loan device or on a home device you will need to either download Teams or use the Web App (both available at teams.microsoft.com). They will then be able to go to their calendar and join their class' lesson.

These lessons are more than just a one-way stream but a collaborative video call and so your child will be able to participate fully as though they were at school.

Each day, every year group will have 5 main sessions in a day. An example of a day might look like this:

09:00-09:10	Class register
09:10-09:30	Collective Worship
09:30-10:30	English Lesson
11:00-12:00	Maths Lesson
13:00-14:00	Wider Curriculum Lesson
15:00-15:30	Reading/Story Time

We will also continue the mentoring of children in KS2 should their bubbles be required to self-isolate. Staff will be arranging video calls during the afternoon to chat through your child's learning and support them individually wherever possible.

Even children in the nursery will be able to join in with aspects of the learning, through activities in the Class OneNote Notebook or other similar apps. The Reception class teaching programme will have activities that will reflect the 'learning through play' approach to the Early Years curriculum, in addition to other online lessons.

If your child/ren are learning from home we will be send you an email each week with a timetable for the week's taught sessions with joining links, that will allow you to plan with your children what lessons they need to join and to have a quick access link that will launch the Teams video call. Here is an example of what you will be sent. Year groups may join together for some lessons, and it may not always be led by the Class Teacher. The age of the children will also depend on the timetable.

November 22 nd 2020					
YEAR 6	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Remote Learning					
09:00-09:30 Collective Worship/Welcome	Collective Worship	Collective Worship	Collective Worship	Collective Worship	PSHCE <i>Healthy minds, Healthy bodies</i>
Teams Link(s)	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS
09:30-10:30 Lesson 1:	Introduction and Planning	Draft 1	Sharing and Editing	Final Draft	Publish
<i>Writing Task</i>					
Teams Link(s)	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS
Time for a Break!					
11:00-12:00 Lesson 2:	Maths Groups	Maths Groups	Maths Groups	Maths Groups	Religious Education
<i>Maths Task</i>					Miss XXX
Teams Link(s)	Join Group 1 Join Group 2 Join Group 3	Join Group 1 Join Group 2 Join Group 3	Join Group 1 Join Group 2 Join Group 3	Join Group 1 Join Group 2 Join Group 3	Join Microsoft Teams
Lunchtime: TEAMS (Physical Education)					
13:00-14:00 Lesson 3:	Coding <i>New Vocab: Python</i>	Science	Grammar <i>Word families</i>	Art <i>Digital Art</i>	Humanities <i>Education Around the World</i>
<i>Varied subjects</i>	Taught by Mr XXX <i>Joint lesson Y5/6</i>	Taught by Mrs XXX <i>Continuation of our class work</i>	Taught by Miss XXX <i>Revision</i>	Taught by Miss XXX <i>Using the App Fresh Paint</i>	Taught by Mr XXX <i>Global Awareness</i>
Teams Link(s)	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS
Independent Time					
15:00-15:30 Story/Reading Time	Skellig <i>Read by Miss Support Staff</i>	Skellig <i>Read by Miss XXXX</i>	Skellig <i>Read by Mr class teacher</i>	Skellig <i>Read by Miss XXXX</i>	Certificate Assembly Whole school
Teams Link(s)	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS	Join Microsoft TEAMS
Close of Day/Evening Prayer					

What if I have children in different year groups?

All lessons will be recorded and accessible to be re-watched, shortly after they have been delivered. This will support those families who have children in multiple year groups, who may need to rotate access to a home device. We suggest that, if devices are shared, children alternate between live attendance of sessions and watching catch-up video during gaps in the day.

There will also be some lessons that we are able to deliver that are accessible to children of different ages, for example we will be delivering art lessons and keep fit lessons that the whole family can join in with.

What can my child work on independently?

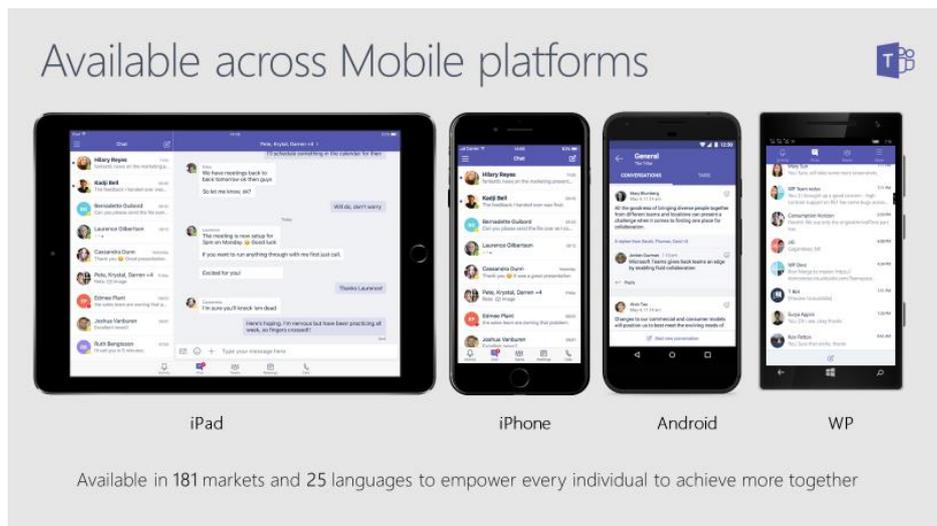
In addition to the direct teaching through Microsoft Teams, teachers will be assigning a range of activities that children can complete in addition to the timetabled sessions.

Your child will access the lesson resources, as they currently do, from the school's website (Home Learning) On the page there will be links to access learning materials from other online learning tools, such as BiteSize, Read, Write Inc etc. For more information see **Home Learning** on the School's website and 'Curriculum links'

To see the work that is assigned to your child and when it is due, please choose the 'Assignments' icon in Microsoft Teams where your child can find the assignment information and submit their work when it is done.

What devices can I use to access the home learning from?

If you have devices at home then you can use Office 365 Microsoft Teams on a Windows PC, an Apple device and Android devices. Children will be able to join calls from laptops, tablets or smartphones, through the app. However, we would suggest that the device that your child uses has a screen that is large enough for them to easily watch the teacher's presentation or electronic whiteboard notes.



This does not require a high-end device. Teachers will teach in a manner that is straightforward and does not need any additional offline tools, other than Office 365 and the online resources.

You can access everything through a web browser the [Help Guides page](#) of the web site. Please click on the links that will take you to the login pages for Office365 and the other learning resources.

You can also install the Office 365 apps onto your devices at home. Your child is entitled to install the full Office suite from the web site onto a PC and the apps for Teams, OneNote and Office on your different devices.

Does my child need to bring anything home from school?

In addition to the remote learning opportunities, we are encouraging children to make sure that they have three books from the school library to read at home. Also, those children who are currently working through the KS1 ReadWrite Inc. phonics scheme will be sent home with several teaching books that will match the remote phonics lessons that teachers will be delivering.

We will also be sending each child home with spare exercise books to work in along with any additional resources such as pencils and pens. This will support written workings in Maths and the drafting of any written curriculum work.

Staying healthy whilst at home – '10-a-day'

We are also aware that many children may find an extended period of isolation from peers difficult. We are therefore looking to encourage the '10-a-day' approach.



'10 a day' choices towards balancing our mental health



What are the guidelines for my child's use of the school's online resources?

There are several key guidelines that we will be following, in order to ensure positive online behaviours on the school digital platforms.

- Children have all been given their own email to use for online learning using TEAMS. Please do not use any other email, or pupils will not be accepted onto the platform
- Children will be expected to behave in a polite and courteous manner with their peers and teachers, while online.
- Staff will be available at set times within the school day for online support, outside of scheduled lessons. There will, however, be periods of the day when teachers will

go offline and will not be accessible by Teams message, such as lunchtimes, outside of normal educational hours and in the evenings.

- If staff provide one-to-one support in mentor meetings, two staff members will be present on the call. The call will also be recorded and shared with the child, to allow them to re-watch the session.
- We recommend that children have adequate time away from devices and that they have enough opportunity for physical activity.
- Please set up a working environment where you can both supervise and support children during a school day. Set clear expectations for the sensible use of the device and to ensure that it does not get damaged.
- Follow our internet safety guidance.
- Our Behaviour and Exclusion policies all refer to COVID and the amendments reflect online learning. Therefore, we expect the same level of behaviour in their 'Remote Learning' as we would expect in the school.
- Safeguarding online is paramount and we expect parents and pupils to adhere to the safety measures for keeping children safe online

Keeping in touch

It is important that we keep in touch with you and your children during periods of remote education. Every day we will be registering the children in the morning. We will also in each lesson be ensuring that we record who has joined in remotely. We will also be tracking the work completed and for children in Years 4 -6 carrying on with the mentor meetings.

If your child is not online and we do not hear from you then we will be in touch to make sure that you are all OK.

I would like to assure you that we, recognise that there is no perfect solution to remote teaching and learning. We are keen to work with you to provide the best support that we can and will aim to help you to the greatest extent that we can in continuing your child's education at home. Please bear with us as we adapt to this new way of working, which we are certain will provide the best quality of education for your children, while they are at home. Things will not be perfect and we cannot guarantee there will not be any interruption to planned schedules but we aim to try our best. The school's website has lots of amazing links to other curriculum areas that I will update on a regular basis.

I hope that this package of support will enable your child to continue their education during this unprecedented time.

Mrs B Nesbit

Executive Head teacher