



07<sup>th</sup> January 2026

Dear Parents and Carers

I am writing to inform you of the procedures we will follow in the event of adverse weather conditions, such as heavy snow, ice, flooding, or extreme temperatures, which may affect the safe opening of the school.

The safety of our pupils, families, and staff is always our highest priority. In the event of severe weather, a decision will be made as early as possible regarding whether the school can open safely. This decision will take into account site safety, travel conditions, and staffing availability.

**If the school is required to close or open later than usual**, parents and carers will be informed through the following channels:

- A message sent via Parent Mail
- An update on our school website
- A notice on our School Facebook Account

Please ensure that your contact details are up to date so that you receive any urgent communications promptly.

Should the school close during the school day due to worsening conditions, we will contact parents and carers immediately with arrangements for pupil collection.

Thank you for your continued support and understanding. We appreciate your cooperation in helping us keep our school community safe.

Yours sincerely

C. McFadden  
Head of School